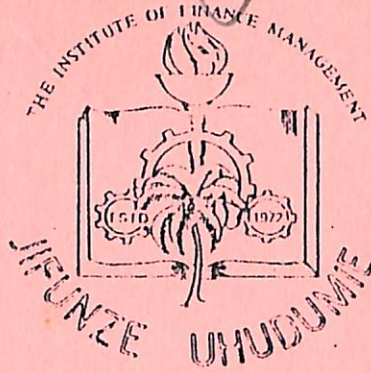


# CHUO CHA USIMAMIZI WA FEDHA



## NEWS LETTER

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NEW APPOINTMENTS

The council endorsed the appointment of the following three personnel as lecturers,

1. Mrs. J.C. Kafanabo - Cost & Management Accounting.  
- She has been a lecturer for more than
2. Mrs. J. Mkini - BA (Hons) <sup>9 years at IDM</sup> UDSM, Post Graduate Diploma in Linguistics.  
- Post of Lecturer in Business Communication.
3. Mr. R. C. Sangu - B.Com.Hons (UDSM), PGD (Acct), MA (Financial Control) ACCA (UK).  
- Post of Lecturer in Finance and Accounting related subjects.

CONFIRMATION:

The Institute's Governing Council on its 78th meeting deliberated on performance appraisal of all its administrative and Academic members of staff for 1991/92 and 1992/93. The Council confirmed the appointed of:-

1. Mr. E. Kessy - Estate & Buildings Manager.
2. Mr. E. Kisaro - Principal Academic Officer II

During the same session the following lecturers were confirmed in their present posts.

<u>Name:</u>	<u>Post</u>	<u>Date of Confirmation</u>
1. Mr. K. Hussein	Senior Lecturer Gr. II	1.9.92
2. Mr. M. Andendekisye	Lecturer	18.2.93
3. Mr. A. Mwandenga	Lecturer	18.2.93
4. Mr. C.M. Mabula	Lecturer	18.2.93
5. Mr. B. R. Bakar	Lecturer	22.1.92

### DISASTER MANAGEMENT PROGRAMME

The Institute is looking for funds to initiate programmes in disaster management and training of staff for the establishment of the Centre.

### NEW SCHEME OF SERVICE

The New Scheme of Service which incorporates the PSS 3 Status for the Institute was approved by the Council.

Following the adoption of the new Scheme, the different employees were slotted into different posts and salary scales.

Thus,

The status of some Administrative staff were also elevated to match with the new scheme.

1. Mr. H. Madoffe now becomes the Director of Personnel & Administration.
2. Mr. Y.A. Selle becomes the Chief Personnel and Administrative Officer.
3. Mrs. A. Shio becomes the Principal Personnel and Administrative Officer Grade II.
4. The post of Assistant Registrar has also been created in the department of Academic Services.
5. Mr. Mhina, The Principal Librarian now becomes The Chief Librarian.

### IFM/STRATHCYLYDE LINK ON

#### The MSc. Programme

The EEC has promised to help IFM establish a Masters of Science degree in Banking and Finance by meeting the cost of a link between IFM and the University of Strathclyde in UK.

When Implemented the Institute will be able to train academic staff at Masters and Ph.d level as well procure essential text books for the programme.

The project will take off ones the financial commitment is guaranteed.

### VISITORS

1. Dr. Laurence P. D'onnelley - from University of Delanore, Follow up on ~~the~~ establishment of academic link in Finance & Business Studies.
2. Dr. Charles - Inyangete from University of Strathclyde - follow up on <sup>the</sup> establishment of the Msc. in Finance & Banking.
3. Dr. A. Ndyeshobola from Delft University of Technology. The Netherlands - follow up on preparatory work on the establishment of Disaster Management Centre.

### KASSIM IN PARIS

Mr. K. Hussein, the Director of Studies at IFM, who is also a member of the 'Expert Group in Finance & Administrative Matters which advises UNESCO Executive Board left for Paris on 3rd May, 1993.

### NEWS FROM EXECUTIVE DEVELOPMENT AND CONSULTANCY

#### Programme (ED & C)

#### 1) Tailor made Course at Wazo

The IFM recently conducted a one week tailor made course for middle level supervisors at Wazo Hill. The course under the directorship of Mr. Paul Massawe started on 29th March, 1993 and ended on 3rd April, 1993.

#### 2. IFM expertise dished to Friendship Textile

The Institute was recently invited by the Friendship Textile Mill (FTM) to train the company's security guards in security issues within the organization. The course which drew 22 participants had the objective of sensitizing the various security guards on their role in security work within the organization. Apart from the above subject the course also introduced them to some elementary aspects of law, labour relations, control systems and tools and techniques used in ensuring security and safety of company assets and premises.

### 3. Forthcoming Programs:

The executive development and short courses programme intends to run 76 programs for executives and for supporting staff during the coming month.

The major thrust of the course to be run is in the area of general management, accountancy and computers. For supporting staff the major areas of training are for secretarial staff, receptionists, security, messengers and clerical staff. The newsletter invites IFM staff to take advantage and train in these programs.

### 4. Management tips for the TPDF

The IFM was recently able to send three resource persons to train senior officers of the army (TPDF) in the human resources, materials management, and financial management disciplines. The training program aimed at equipping senior army officers with basic knowledge necessary in the three disciplines to enable them to improve administration of army operations.

### PUBLICATION AWARDS

The following academic members of staff have been awarded 20,000/= each for Publication.

1. Mr. F. Kibodya - Paper
2. Mr. B. Musasira - Paper

### MWANDU P.J. PROMOTED

Mr. P.J. Mwandu who was promoted to his current post of a Lecturer on 1/4/1987 had produced a publishable manual and served for a period of two years and qualified for promotion to Senior Lecturer Gr. II PGS 11/12. The promotion has been endorsed by the Institute Governing Council.

SPECIAL ALLOWANCES TO FACULTY MEMBERS

Lecturers have been granted by the Treasury top up allowances similar to other Institutions of higher learning.

Professor	shs.34,460/
Ass. Professor	" 30,735/
Senior Lecturer I	" 28,370/
" " II	" 24,815/=
Lecturer	" 20,270/=
Asst. Lecturer	" 17,575/=
Tutorial Assistant	" 14,850/=

AWAY ON STUDIES:

Mr. H.S. Madoffe left to Malaysia for a short course "Training Methodology Course from 1/4/93 - 15/5/93.

He is expected back on 16/5/93

EXAMINATION:

Final Examination for all academic programmes started on 31.3.1993 and completed on 8/4/93. The Examination covered both the Post graduate Diploma as well as the Advanced Diploma courses except for ADA III, who seated for their examinations in January, 1993.

The Provisional Results of the examination have already been released and all students have left either to work places or field attachments. Supplementary examinations begin on 28/5 - 8/6/93.

EXAMINATION BOARDS & COMMITTEE

The Examination Boards & Committee for the Council held its ordinary meetings as follows:-

1. Bankers Examination Boards on 19/4/93.
2. Insurance & Social Security Examination Boards on 21/4/93.
3. Academic Development Committee on 22/4/93.

The Boards and Committee discussed and deliberated on different issues including departmental quarterly Reports.

IFM EDITORIAL BOARD RECONSTITUTED

In bid to strengthen the editorial board of the IFM journal Prof. M.L. Arora was appointed the Chief Editor in place of Mr. Mhina. Professor Arora is a specialist in Finance and Accounting. Some outstanding academicians & professional from within and outside the country have been appointed consulting Editors.

NEWS FROM THE LIBRARY

The Principal Librarian Mr. M.H. Mhina and also as the organising secretary of the library Association (TLA) has organised a workshop on establishing a nationwide inter library link on bibliographic and reader services. The workshop will be held at Arusha from 17th - 22nd May, 1993.

Mr. Mhina, commenting on the workshop said that the Executive Committee of TLA has found it necessary to organise a workshop of this kind so as to create a forum for policy makers and senior members of staff from libraries, archives and documentation centres to translate past recommendation into practice. He further added that the main objectives of the workshop were:

- . To formulate a National Information Policy
- . To create a mechanism for Information Resource sharing and net working.
- . To adopt strategies for the application of Information Technology in Libraries, archives and documentation centres.

The organising secretary has emphasized that the exercise has been long overdue particularly in view of the dynamic environment of the 21st Century which calls for a more developed professional outlook in dealing with information for development. Therefore librarians need to be well prepared to face the technological challenges. At this workshop Mr. S.S.P. Sekiete, Senior Librarian IFM and a Member of the Editorial Board of the IFM Newsletter is going to present a paper on the guidelines in introducing audio visual functions in Libraries.

