



The Institute of Finance Management

A 30TH ANNIVERSARY SOUVENIR
1972 - 2002



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INTRODUCTION

The Institute of Finance Management was established by Act No. 3 of 1972 as a corporate body and became operational in July, 1972 with the following general objectives:

- i) To provide facilities for the study of, and training in the principles, procedures and techniques of banking, insurance, finance, finance management and such other related subjects as the council may from time to time decide;
- ii) To conduct training programmes leading to professional qualifications in banking, insurance, financial management and such other related subjects;
- iii) To conduct examinations and grant diplomas, certificates and other awards of the Institute.
- iv) To sponsor, arrange and provide facilities for conferences and seminars;
- v) To arrange for the publication and general dissemination of materials produced in connection with the work and activities of the Institute;



Prof. Ms. Letifia Rutashobya

STATEMENT BY THE CHAIRPERSON OF THE GOVERNING COUNCIL

Thirty years of growth for an Institution of higher learning is not a mean feat. It is an achievement which all of our stakeholders and us must be proud of.

IFM has grown from humble beginnings in 1972 to its current strength as one of the training giants in Finance Management. The interests shown by our stake holders in our programmes and the support we get from the Government and collaborating partners from overseas encourage us even to work even harder and mould new and better programmes to cater for their varied needs.

Graduate output has increased steadily to the current cumulative figure at; about 8000 and the diversity of programmes has also risen from 2 in 1972 to 17 to-date. Students have been drawn mainly from Tanzania but about 7% come from other Eastern, Western and South African countries.

Since all these achievements are the results of joint efforts of the Governing Council, management and all staff who at different times served the institute i hasten to extend my sincere thanks to all of them for a job well done.

I also wish to take this opportunity to thank the Government for the full support extended to the Institute during its thirty years of existence.

We should all look forward to a brighter future especially the day the Institute of Finance Management transforms into a full- fledged University.

Prof. Ms. L. Rutashoby
CHAIRPERSON, IFM COUNCIL



Mr. Ignace M. P. Mowo

STATEMENT BY THE ACTING PRINCIPAL

Thirty years of corporate existence is by no means a minor achievement. Traditionally, we are used to celebrating Silver or Diamond jubilees. Rarely do we pay attention to other anniversaries, which fall between these two time periods.

The Institute of Finance Management (IFM), which was established by Act No.3 Of 1972, will be celebrating its 30th Anniversary this year. Although this may be a departure from tradition as mentioned earlier, we are proud to mark this occasion on account of the rapid achievements we have registered in the last three decades.

In terms of programme offerings, we have expanded from the original two, namely; Banking and Insurance to seventeen programmes which encompass the fields of accountancy, taxation, social security administration, computing and Information Technology, Financial Management and International Trade.

Student enrollment has increased from 73 in 1972 to well over 1200 in 2002. This increase has catered for the rising demand for post-secondary training in professional areas, which IFM has excelled over

the years. We are proud to have produced about 8,000 graduates in the various disciplines offered by the Institute. Our graduates command great respect in both the public and private sectors. The Institute is determined to systematically continue to improve the quality of its programmes so as to meet market demands and expectations.

As we celebrate this 30th Anniversary, we take this opportunity to express our most profound gratitude to the government of the United Republic of Tanzania, international organizations such as the UNDP, Commonwealth Secretariat, CIDA, SIDA, Ford Foundation to mention a few. Not to be forgotten are the many public and private organizations, parents and other stake holders who have supported the Institute over the years.

We also wish to thank all the members of the Governing Council - past and present - for having provided proper guidance to management and formulating appropriate strategies for the growth and development of the Institute.

Lastly but by no means the least, we wish to record our appreciation to the management and staff, past and present for propelling the Institute into great heights through their commitment and determination to serve the community.

We look forward to a brighter future and pledge to continue to serve the community in the most efficient and caring manner.

IGNACE M.P.MOWO
ACTING PRINCIPAL

MISSION AND VISION

1.1.1 Mission Statement

The Institute of Finance Management will transform into a University that will strive to become a center of excellence and an agent of change through training, research and consultancy in financial studies, related disciplines and information technology. The Institute will do the following:

- i) Continue to fulfill its traditional role as provided for in the Act No. 3 of 1972 of offering market led, quality professional programmes in the finance, accounting, banking, insurance, tax management, social security and information technology that prepare top quality graduates for gainful employment as middle and senior level executives.**
- ii) Provide training in key areas that are consistent with the current and future needs for development and regional integrations in the areas of the management sciences and business studies.**
- iii) Offer awards that allow personal development of the students, effective utilization of resources available and contribute to national capacity building objective.**
- iv) Respond to the needs of the industry/community and stakeholders as created by reform programmes and development of the public and private sectors through regular curricula review, action-oriented research, consultancy and publications.**

- v) Provide a variety of cost effective delivery methods and dispensation that suit a range of clients such as part time, outreach, extension and distance learning.
- vi) Be an equal opportunity employer, maintaining a sustainable pool of high caliber core of reputable staff, motivated with zeal of professional growth, good working environments and quality of work life.

1.1.2 Vision Statement:

The Institute of Finance Management is to become '*a center of excellence*' in financial studies and related business disciplines in the sub-region.



Prof. L. Rutashoby, Chairperson,
GOVERNING COUNCIL

Strategies

The strategies which we have set to enable us to realize the vision and accomplish the mission are as follows:

- a) Improve the quality and professionalism of teaching/lecturing through staff recruitment and training, development and retention, and providing adequate and up-to-date teaching/learning aids;**
- b) Enhance the quality of our programmes by quality research and expertise input from professionals who are in the field;**
- c) Developing the Institute's potential for self-reliance to sustain its operations;**
- d) Transform the institute into a full-fledged University with all what this implies in the terms of curriculum, staffing, operations and equipment.**



The Institute as seen from Samora Avenue, Dar es Salaam

WHY STUDY AT IFM

1. The location of the institute is such that it can be contacted, or have access to, major financial organizations and institutions like business, commercial, finance and industrial establishments. This fact means that major providers of services are very near to IFM, namely: bus, railway and airport terminal, and therefore it is easy for students and other IFM clients to have convenient and accessible public services and common facilities.
2. A hostel with a capacity of 683 students rooms for employees of financial stakeholders, up country or foreign students' and other clients who come for short term workshops or courses.
3. Four Modern computer laboratories equipped with 80 PCs on

LAN, which serve both the academic and students community. Before the end of 2003 we expect to have 400 PCs.

4. A library with 21000 volumes of books and a range of journals, Government and World Bank publication.



A Part of the Library

5. A modern Audio and Visual Aids Unit, which provide technical services for presentations, communication and public address systems.
6. Fifty-eight full-time and highly qualified, experienced, committed and friendly professional trainers, supported by about fifty auxiliary staff, who provide lectures and tutorials to students; conduct research and provide consultancy to the community.



Lecture Being Conducted

7. Seventeen academic programmes and courses in various fields of finance, computing, Information Technology, international trade/business, and other related subjects, which cater for developmental needs of East and Southern Africa regions.

THE CURRICULUM

Currently, the Institute offers courses leading to the following awards:

- M.Sc (Finance) (1-year full-time course and 2 year part-time M.sc (Finance) in collaboration with the University of Strathclyde, Glasgow.
- MBA (IB) 2-year full - time and part - time courses in collaboration with the Indian Institute of Foreign Trade (IIFT)
- Postgraduate Diploma in Financial Management (PGDFM) - 1-year-full time and 2 year part-time courses).
- Postgraduate Diploma in Tax Management (PGDTM) - 1 year full time and 2-years part-time courses).
- Postgraduate Diploma in accountancy (PGDA) - 1-year full time and 2 -years part-time courses).

- **Advanced Diploma in Computer Science (ADCS) - 3 years.**
- **Advanced Diploma in Information Technology (ADIT) - 3 years**
Certificate in Computer Science (CCS) 1 year
- **Advanced Diploma in Banking (ADB) 3 years**
- **Advanced Diploma in Insurance (ADI) 3 years**
- **Advanced Diploma in Social Security Administration (ADSSA) 3 years.**
- **Advanced Diploma in Accountancy (ADA) 3 years**

The Institute also conducts review courses in the areas of Accountancy, Banking and Materials Management during evening hours and weekends in order to prepare candidates who are sitting for professional examinations which are offered by the National Board of Accountants and Auditors (NBAA), Tanzania Institute of Bankers (TIOB) and National Board of Materials Management (NBMM) respectively. These programmes are run twice a year, each for a duration of 13 weeks. Currently, about 1000 students attend such programmes.

In addition, the Institute offers a wide range of consultancy services to the public as well as the private sector and conducts executive development programmes, seminars and public lectures. Apart from these activities, the Institute undertakes research and publications. The Institute employs approximately 160 permanent staff. Among them 54 are faculty and the remaining are administrative staff. Part-time faculty supplements 25% of teaching work.

IFM has a practice of preparing long-term plans. This is third Corporate Plan. Unlike earlier plans, which spanned over a five-year period, this plan covers three years pending transformation of the Institute into University.

STUDENT ENROLLMENT

STUDENT ENROLLMENT AT IFM: 1972-2001

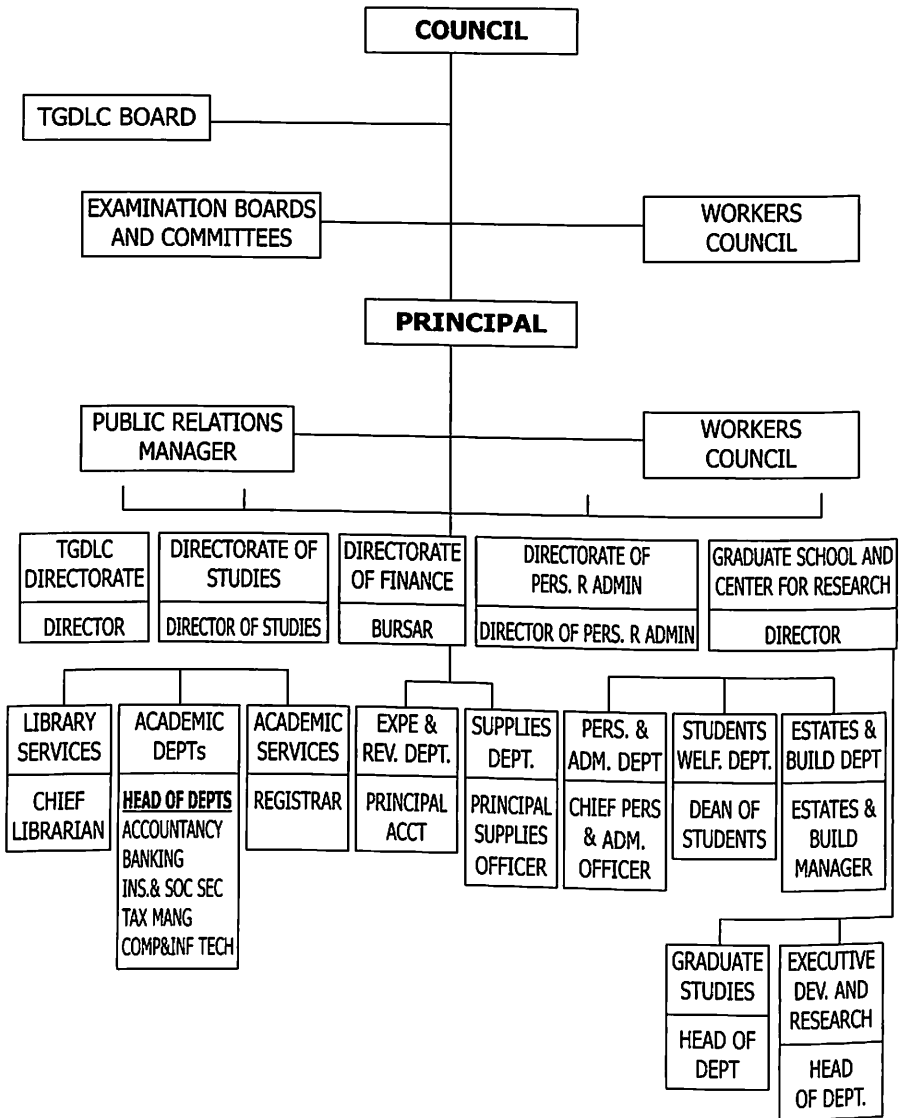
Students enrolment at IFM has increased tremendously from 73 students in 1972 to 1022 in 2001. The Institute has also increased the field of study. The table below shows the student enrolment and field of study from 1972-2001.

FIELD OF STUDY	1972/3	'95/6	'96/7	'97/8	'98/9	'99/00	'00/01	'01/02
MSc. Finance (Regular)	-	17	23	30	27	30	39	39
Msc. Finance (Executive)	-	-	-	-	-	-	18	36
Masters in Int. Trade	-	-	-	-	-	-	-	18
Post graduate Dip in								
Int. Trade	-	-	-	-	-	-	-	24
Postgraduate Dip. in								
Accountancy	-	16	26	21	18	11	17	16
Postgraduate Dip. in Tax								
Mgt. (Regular).	-	16	24	0	15	5	13	21
Postgraduate Dip. in								
Tax Mgt (Executive).	-	-	-	-	-	-	-	26
Postgraduate Dip. in								
Finance Mgt (Reg.)	-	38	53	40	56	47	64	48
Postgraduate Dip. in								
Finance Mgt (Execu)	-	-	-	-	-	-	-	22
Adv. Dip. in Banking	36	148	147	146	82	58	43	39
Adv. Dip. in Computer Sc.	-	-	-	36	112	90	112	155
Adv. Dip. in Insurance	37	68	51	33	45	38	36	21
Adv. Dip. in IT.	-	-	-	27	67	83	107	157
Adv. in Social Sc.	-	26	27	34	21	5	9	7
Adv. in Accountancy	-	719	799	885	522	371	258	283
Adv. in Tax Mgt.	-	148	133	89	65	72	80	68
Ord. Dip. in Banking	-	33	25	11	9	0	0	0
Certificate in Banking	-	0	5	0	0	0	0	0
Certificate in Computer Sc.	-	0	5	12	17	9	14	20
Certificate in Ins.	-	36	6	18	12	7	4	0
Certificate in IT	-	0	5	8	0	9	18	23
Total	73	1,265	1,329	1,390	1,068	835	856	1,022



Photograph of graduating students.

THE ADMINISTRATION AND THE FACULTY



CORPORATE PLAN OBJECTIVES

(OCTOBER 2001 - SEPTEMBER 2004)

This plan has the following objectives:

- i) To elevate the status of the Institute to become a University by the year 2004. The indicators of achievement will be quality and speed of the preparation and mobilization of resources of the IFM. The set-out outcomes are detailed in the next section.
- ii) To strengthen teaching capacity and offer quality training in order to improve delivery of the courses offered by the Institute. Indicator of success of this will include staff training, training methods, scheduling and quality assurance indicators.
- iii) To offer market-led quality programmes in the areas of finance. The indicators of achievement include demand, quality or curriculum, effectiveness of the marketing strategy used and the interaction between industry and the institute.
- iv) To offer research and consultancy in the areas of finance management and information technology.
- v) To employ, maintain and motivate high quality academic staff and versatile administrative staff. The indicators of success for this objective is the quality of the scheme of service, the adequacy and attractiveness of the conditions of service, salaries and benefits recruitment strategy and carrier progression of staff.
- vi) To improve facilities in order to suit the teaching learning process. The indicators of achievement for this objective will be the modernization of classes, qualitative expansion of the library and computing facilities.
- vii) To improve financial sustainability. The indicators of success set out will include the cost structure, sources of fees, accountability and adequacy of working capital.

1. MEMBERS OF THE INSTITUTE'S GOVERNING COUNCIL

A. COUNCIL MEMBERS

Chairperson

Prof. Lettice Rutashobya, UDSM

Vice Chairperson

Mr. L. S. L. Utouh, Executive Director, NBAA.

Members

Mr. P. Noni, Director of Economic Policy.

Mr. Frank Mganga, Director of Personnel and Administration, Ministry of Finance.

Prof. Joseph J. Semboja, Executive Director, REPOA.

Dr. Hawa Sinare, SinareShiyo & Mwandambo Advocates.

Mr. A. Mbegu, Director of Higher Education, Ministry of Science, Technology and Higher Education.

Dr. Alex T. Nguluma, MRK & N. Advocates.

B. SENIOR MANAGEMENT STAFF OF THE INSTITUTE

Principal (Vacant).

Director of Studies:

I. M. P. Mowo Dip. In Ins. (IFM) B.B.A Cum Laude (New York USA), MBA (New York USA)

Director of Graduate School:

Prof. M. L. Arora B. Com (Agra India), M. Com, (Agra India), Ph.D (Agra).

Director of Personnel and Administration:

A. Shio B. A. Hons (UDSM), PGD (IDM), M.A (ISS).

Director of Finance (Bursar):

J. M. Lyanga ADCA (IDM), PGDA (IFM), CPA(T) NBAA, Dip. In MIS (Netherlands).

Deputy Director of Studies:

Dr. S. R. Mohamed B.Sc. Ed. Hons (UDSM), PGDFM (IFM), M.Sc Finance (Strathclyde), Ph.D Finance (Strathclyde).

Registrar:

E. K. Kisaro B. A. Ed. Hons (UDSM) M. A. (Mgt) Reading (U.K.), M.A. Ed. Southampton (U.K.).

C. HEADS OF ACADEMIC DEPARTMENTS**Department of Graduate Studies:**

B.D. N. Kassala. B.A (Ireland). MA ELT (Warwick - UK) 1994.

Department of Executive Development, Research and Consultancy (EDRC):

Dr. P. K. D. Mugoya ADCA (IDM - Mzumbe) 1994. M. A. Tax Policy & Management (Kaio Univ. Japan) 1999. Ph.D (DOU UK) 2000.

Department of Computing and Information Technology:

E. M. Otaigo. MSc. Computer Science (Kharkov - Ukraine) 1981. PGD Operations Research (Kharkov - Ukraine) 1986.

Department of Professional Accountancy:

E. Sadiki. Dip. in Acc (DSA - DSM) 1986 M.B.A (Finance - UDSM), 1998, CPA (T) 1993.

Department of Tax Management

J. P. Senzige. Dip. Ed (Mkwawa) 1984 B.Sc. Ed. Hons. UDSM 1989, MSc.Computing (Loughborough - UK) 1994.

Department of Banking:

S. K. Gamba. Dip. (Bus. Adm.); B. Com (UDSM); MBA (Exeter, UK).

Department of Insurance and Social Security Administration:

J. Mkini. B. A. Ed. (UDSM) 1972, PGD Linguistics & ELT (Moray House Edinburgh) 1984, M.A. TESOL (UK) 1995.

Department of Library Services

S. S. P. Sekiete. Certificate in Librarianship (1978) Diploma in Librarianship (1985). B. A. Library & Information Studies (Loughborough - UK) 1991. M. A. Library & Information Studies (Loughborough - UK) 1992.

Computer Centre

Vacant.

D. HEADS OF ADMINISTRATIVE DEPARTMENTS

Students Welfare, Warden

A. Mpanda B.Ed. Hons (UDSM).

Public Relations Manager

E. S. K. Lyimo B. A. Mass. Com & Law (Carleton, Canada), Grad. Cert. in Admin. lfe, Nigeria.

Estates and Buildings, Manager

E. S. Kessy B. Sc. Eng. Hons (UDSM).

Chief Personnel and Administrative Officer

(vacant).

Internal Auditor

J. Bengesi PGDA (IFM), MBA (ISS) CPA (T).

Principal Accountant:

D. S. Mtoi NAD (NBAA), CSP(T) NBMM.

Principal Academic Officer:

J. P. M. Masome, B. A. Hons (UDSM).

Legal Secretary:

Ms. M. Mniwasa LL.B. Hons (UDSM).

ACADEMIC MEMBERS OF STAFF (FULL-TIME LECTURERS)

S/NO	NAME OF LECTURER	POSITION	QUALIFICATION
	Professor	Professor	B.Com (Agra University India) 1965, M.Com,(Agra University India) 1967. Ph.D Accounting (Agra University India) 1978.
1.	Mohan L. Arora		
	Associate Professor	Associate Professor	BA Hons (UDSM), 1974 MBA (College of Insurance New York) 1977.
2.	W. K. Rugaika		
	Senior Lecturers I	Senior Lecturer I	Diploma in Insurance (IFM) 1975, BBA Cum. Laude (Coll. Of Ins. New York, NY, USA) 1980 MBA (Coll. Of Insurance New York, NY, USA) 1981.
3.	I. M. P. Mowo		
4.	Ms. M. Tulli	Senior Lecturer I	B.Com Hons (UDSM) 1983 PGDBS (New Zealand) 1990. MBS (New Zealand) 1992, CPA(T) (NBAA) 1995.
	Senior Lecturer II	Senior Lecturer II	BA. Hons (UDSM) 1980, CPA(T) 1989. (NBAA) MBA (UDSM) 1992.
5.	M. Y. Bishagazi		
6.	I. Jairo	Senior Lecturer II	B.Com Hons (UDSM) 1992, MSc. Accounting & Finance 9Stirling, UK) 1994 CPA (T) (NBAA) 1996.
7.	A. M. Mwandenga	Senior Lecturer II	BA, Econ. Hons (UDSM) 1985 MBA (UDSM) 1989.
8.	Ms J. L. Utouh	Senior Lecturer II	DPA (IDM - Mzumbe) 1977, MPA (Charleton - Canada) 1983, MA (ED) Manchester 1993.
9.	F. Ruhara	Senior Lecturer II	BA Hons (UDSM) 1978, MA Eco. (York Canada) 1982, MSc. Finance (Strachlyde) 2001.

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|-------------------------|--------------------|---|
| 10. T. A. Satta | Senior Lecturer II | ADB (IFM) 1990, PGDFM (IFM) 1992, MBA Fin. Mgt. (Hull UK) 1994. |
| 11. Y. A. Selle | Senior Lecturer II | ACIS (UK) 1980, MBA (Strathclyde, UK) 1995. |
| 12. E. D. Mwanjabala | Senior Lecturer II | BA Hons (UDSM) 1983 MA Public Admin (UDSM) 1987. MSc. Business Studies (Salford, UK) 1993. MA Pub. Policy and Environment Management (Monash University, Australia) 1995. |
| 13. K. Hussein | Senior Lecturer II | Diploma in Business Education (CBE, Dar es Salaam), 1973 BA Hons (UDSM) 1980 MBA (Ocklahoma City University, USA) 1987. |
| 14. Dr. P. K. D. Mugoya | Senior Lecturer II | ADCA (IDM-Mzumbe) 1994, MA Tax Policy & Mgt. (Keio University Japan), 1999. Ph.D (cou, UK) 2000. |
| 15. K. S. Mashaushi | Senior Lecturer II | BCom. Hons (UDSM) 1991, PGDA (IFM) 1993 MBA Information Management (Hull, UK) 1995. |

LECTURERS

- | | | |
|-----------------------|----------|---|
| 16. J. K. Nguma | Lecturer | BA Hons (UDSM) 1977, PGDTM (IFM) 1992 MCom (University of Australia) 1996. |
| 17. I. D. Mnzava | Lecturer | |
| 18. Dr. S. R. Mohamed | Lecturer | BCom Hons (UDSM) 1992, PGDFM (IFM) 1994, MSc. Finance (Strathclyde UK) 1995. |
| 19. J. M. Kihanda | Lecturer | BSc. Ed Hons (UDSM) 1989, PGDFM (IFM) 1993, Ph.D Finance (Strathclyde UK) 2001. |

20. Ms. B. Machangu	Lecturer	ADB (IFM) 1993, PGDFM (IFM) 1995 MSc. Finance (Strathclyde UK) 1996.
21. L. D. Maruru	Lecturer	ADA (IFM) 1991, PGD Financial Management (Maastricht School of Management, Netherlands) 1993 MSc. Finance (Strathclyde: UK) 1995.
22. M. Andendekisyè	Lecturer	BA, Hons (UDSM), 1988, MA, Public Policy Analysis (ISS, The Netherlands) 1995.
23. A. Gasper	Lecturer	BSc. Hons (UDSM), 1995 MSc. Finance & Accounting (Stirling UK) 1989.
24. E. Sadiki	Lecturer	BCom. (UDSM) 1993, MSc. Fin. (Strathclyde, UK) 1996.
25. Ms J. Mkini	Lecturer	Diploma in Accounting (DSA - DSM) 1986, MBA (Finance) UDSM 1998 CPA (T) 1999
26. M. M. Mussai	Lecturer	BA Ed. Hons (UDSM), 1972 Post Graduate Diploma Linguistics & ELT (Moray House-Edinburgh) 1984, MA. TESOL (Herriet - Watt University, UK) 1995.
27. Ms. B. Malambuigi	Lecturer	BA Hons (UDSM) 1986, MA (ISS, The Netherlands) 1990, MA (IUJ, Japan) 1994.
28. C. D. M. Kassala	Lecturer	Dipl. In Bus. Admin. (CBE, DSM), 1980 CSP (T) NBMM) 1985 BCom. Hons (UDSM) 1986, MBA (UDSM) 1992.
29. S. K. Gamba	Lecturer	BA Phl Hons. (Miltown Park Inst Ireland 1981) BA Theology (Pontifical Gregorian

		University, Rome) 1986. MA ELT (WARWICK, UK) 1994.
30. D. Rusimbi	Lecturer	Dip. in Bus Adm. (CBE, DSM) 1983 BCom Hons (UDSM) 1988. MBA Banking Mgt. (Exeter UK) 1992.
31. ***L. Ishemoi	Lecturer	Dip. in Coop. Mgt. (Moshi) 1986, BCom. Hons (UDSM) 1991, Postgraduate Dip. Dev. Finance (Birmingham, UK) 1993.
32. D. O. Oyuke	Lecturer	ADTM (IFM) 1996, PGDTM (IFM) 1998. B.Sc. Hons (UDSM) 1983, Diploma Operations Research (LSE, UK) 1986 MSc. Business Systems Analysis (City University of London, UK) 1987, Dip. Population and Development (ISS. The Netherlands) 1993.
33. E. M. Otaigo	Lecturer	MSc. Computer Science (Kharkov, Ukraine) 1981, PGD Operations Research, (Kharkov, Ukraine), 1986.
34. *K. Mwitondi	Lecturer	MSc. Statistics (Sofia) 1991, MSc. Finance (Strathclyde, UK) 1995.
35. Ms. B. Hinjo	Lecturer	ADB (IFM) 1995 PGDFM (IFM) 1997 MSc Finance (Strathclyde) 1995.
36. C. Celestine	Lecturer	BSc. Ed. 1991 (UDSM), MSc. Information Tech. Systems. (Strathclyde) 1995.
37. ***P. Luchemba	Lecturer	BCom Hons (UDSM). MSc. Fin. (Strathclyde UK) 1996.
38. J. P. Senzige	Lecturer	Dip. Ed. (Mkwawa Iringa) 1984, BSc. (Ed). Hons UDSM 1989 MSc. Computing (Loughborough UK) 1994.

ASSISTANT LECTURERS

- | | | |
|-------------------------------|--------------------|--|
| 39. A. Mkoba | Assistant Lecturer | ADA, (IFM) 1993 PGDTM (IFM) 1994. |
| 40. F. A. Mkumbo | Assistant Lecturer | BSc. Eng. (Mechanical) UDSM 1978, MBA Maastrich Netherlands) 1999. |
| 41. *E. Gabriel | Assistant Lecturer | ADBA IDM (Mzumbe) 1997, MSc. International Business (Salford Univ.) 1999. |
| 42. Paul Kato Rugangira | Assistant Lecturer | Advanced Diploma in Banking, IFM. 1990, Postgraduate Diploma in Financial Management, IFM, 1995. |
| 43. Ms. Doreen L. Rutagumirwa | Assistant Lecturer | BSc. Ed. UDSM 1999 MSc. (Mathematical Modeling) University of Zimbabwe, 2001. |
| 44. A. A. Mushi | Assistant Lecturer | ADSSA (IFM) 1999 PGDFM (2000) |

TUTORIAL ASSISTANTS

- | | | |
|-------------------------|--------------------|------------------|
| 45. *** F. Mkama | Tutorial Assistant | ADCS (IFM) 2001 |
| 46. A. Saqware | Tutorial Assistant | ADSSA (IFM) 1999 |
| 47. Ms. Mercy G. Mlay | Tutorial Assistant | ADIT (IFM) 2001 |
| 48. J. Yonazi | Tutorial Assistant | ADIT 2001 |
| 49. ***Onesmo M. Kyauke | Tutorial Assistant | LLB UDSM 2000 |

50. ***Eugene Mniwasa	Tutorial Assistant	LLB UDSM 1993, Postgraduate Diploma Law (University of Zimbabwe) 2002.
51. J. M. Nyamboha	Tutorial Assistant	BSc. Computer Science UDSM 2000. Master of Engineering Management (MEM) UDSM, 2002.
52. ***Cleopa John	Assistant Lecturer	BSc. (Eng) UDSM 1998.

On Training

Key:	* Ph.D Training
**	Mphil Training
***	Masters Course
****	Field Attachment

2. TEACHING STAFF STRENGTH

Teaching Staff by Qualification at the Institute of Finance Management (1972 - 2002).

The number of qualified teaching staff at IFM has risen considerably from 7 in the 1972/73 academic year to 51 in the 2001/2002 academic year. The table below shows teaching staff by qualification at the Institute of Finance Management (1972 - 2002).

Qualification	1972/73	'95/96	'96/97	'97/98	'98/99	'99/00	'00/01	'01/02
Ph.D	0	4	5	5	4	4	3	4
Master's	2	52	52	51	54	40	38	39
Bachelor's	2	4	4	2	1	3	1	1
Other	3	1	1	2	0	3	4	7
Total	7	61	62	60	59	50	46	51

Present Full-time Staff by Rank - 2001/02

The current full-time teaching staff comprises 51 qualified practitioners. The list includes professors, senior lecturers, lectures, assistant lecturers and tutorial assistants. The table below highlights the distribution of teaching staff in various departments by rank.

Dept.	Profs.	Sr Lecture	Lecturers	Ass. Lecturers	Tut. Ass.	Total
Grad. Studies	1	4	8	1	-	14
Accountancy	-	4	7	-	-	11
Ins. & SS	1	2	1	1	1	6
Tax Mgt	-	3	2	1	-	6
Banking	-	2	5	-	-	7
Comp. & IT	-	-	3	1	-	4
TOTAL	2	15	26	4	1	48

Staff on Training: Full-time Teaching Staff on Higher Studies - 2001/2002

To increase the number of highly qualified teaching staff, the Institute of Finance Management has prepared a training programme for its staff. Currently 12 members of the teaching staff are pursuing higher studies in various universities abroad. Below is a table showing full-time teaching staff on higher studies.

Department	Ph.D	M.Phil	Total
Graduate Studies	3	2	5
Accountancy	-	2	2
Insurance & Social Security	-	-	-
Tax Management	1	-	1
Banking	2	1	3
Computer & IT	1	-	1
TOTAL	7	5	12

Source: Registrar's Office

KEY: Ph.D - Degree of Doctor of Philosophy
M.phil - Degree of Master of Philosophy

TRAINING FACILITIES

FUNCTION HALL:

The Institute has a function hall that can sit 350 persons at a time. This facility that is fitted with public address system and projection units is very useful during examination sessions and social functions. The table below shows the classroom capacity

1.2 Classroom capacity

Identity	No.	Type	Sitting Capacity	Total Student Capacity
BLOCK A				
2 nd Floor	4	M	40	160
4 th Floor	2	M+	50	100
4 th Floor	2	Computer Labs	25	50
BLOCK B				
3 rd Floor	4	M	40	160
3 rd Floor	4	S	20	80
3 rd Floor	1	L	80	80
2 nd Floor	2	M	40	80
2 nd Floor	1	L	80	80
1 st Floor	4	S	20	80
1 st Floor	4	M		160
Ground Floor		Lecture Theatre	80	80
Ground Floor	1	Lecture Theatre	100	
BLOCK D				
1 st Floor	1	S	20	20
				1,330

THE SERVICES

Computer Center

The Institute has four computer laboratories that have been networked. These have a total of 220 stand alone Personal Computers, two servers and five printers. This gives a computer user ratio of 1:30. The Institute is planning to increase access to the computer facility by acquiring ninety PCs so that the ratio is reduced to 1:10. Also, the Institute has a stock of softwares which includes regular update of the following: Microsoft Office, Windows, Ms Project, Lotus, SPSS, MINITAB, HG, Paradox, Dbase V, Page Maker and Publisher.

Library Facility

The Library, which is the center of academic life, has the capacity to serve information needs of scholars, professionals and the general public. The Library has more than 18,000 volumes of books with a seating capacity of 180 people at a time. In addition to normal lending, reference and special reserve collection, being a depository of World Bank, it houses a rich collection of the World Bank Publications. Four professional librarians and eight trained library assistants man the library. The Institute has planned to raise the book stock by 4,00 volumes annually and increase the seating capacity to 3000.



Picture of students studying in the Library.

Audio-Visual Unit

The Institute has established an audio-visual unit, which provides a wide range of services to enhance teaching and study. The Institute has also embarked on a project to acquire information/literature through electronic media. Other audiovisual equipment available for faculty members include Video sets, overhead projectors, LCD projectors etc.

Sports Facilities

IFM is situated at the City Center of Dar es Salaam. Students and staff have access to the best sports facilities. These facilities are owned and managed by the private organizations.

Administrative Building

The Institute has two floors with enough office for administrative purpose. It also has an additional floor for teaching staff offices. However, to meet the anticipated demand, twenty offices will be created in the next five years. Furthermore, the Institute has a council chamber, a faculty common room and offices for the academic staff Assembly, Students' association and the trade union branch (RAAWU).

Catering Services

A well-equipped cafeteria, supported with a modern kitchen provides food services to 150 staff and student at a time. Also there is a canteen with a seating capacity of 60 people. Selected contractors render the catering services by providing a variety of meals at reasonable prices. There are also several restaurant and hotels close to the Institute which sell food at affordable prices.

Health Services

The Institute is located close to major hospitals in the country; These include the Muhimbili National Hospitals, The Aghakhan Hospital,

Hindu Mandal and Dr. Khan Hospitals. There is a dispensary on campus to attend to urgent cases.

Students Accommodation

There are hostels on campus, which provide accommodation to students.

Accommodation capacity is given in the table below:

Facility	Room	Capacity
Block C	90	180
Block D	172	470
Total	294	778

The policy of the Institute is to provide accommodation to at least 50% of all students at IFM.

Staff Housing

The Institute has a total of 64 residential units. It plans to build one more block of 10 flats to accommodate more staff.

NEED WE SAY MORE? YES...

.... We aim to achieve excellence in everything we undertake, and we aim to help students to do the same. So, why don't you consider joining IFM?

Members of the 30th Anniversary Committee includes:

- Dr. S.R. Mohamed - Chairperson**
- Dr. P.K.D. Mugoya - Member**
- Mr. C.D.N. Kassala - Member**
- Mr. M. Andendekisye - Member**
- Mr. E. Kisaro - Member**
- Mr. E.S.K. Lyimo - Member**
- Ms C. Shekidele - Member**
- Mrs. M. Muniwasa - Member**
- Mr. S.S.P. Sekiete - Member**